

BUFFALO-RED RIVER WATERSHED DISTRICT

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MINUTES FOR MANAGERS' MEETING September 12, 2016

The Board of Managers, Buffalo-Red River Watershed District (BRRWD), held their regular meeting on Monday, September 12, 2016, at 7:00 PM in the Barnesville office. BRRWD Managers present were Gerald L. Van Amburg, John E. Hanson, Mark T. Anderson, Troy E. Larson, Breanna L. Kobiela, and Peter V. Fjestad. Others attending included: Bruce E. Albright, BRRWD Administrator, and Erik S. Jones, Engineer, Houston Engineering, Inc. (HEI); Dan Swedlund, Maintenance Superintendent, and Tim Christopher, Wilkin County Highway Department.

Chair Van Amburg called the meeting to order at 7:06 PM and announced that the proceedings were being recorded to aid in the preparation of the minutes.

Secretary's Report. The Board reviewed draft minutes for the BRRWD's 08/22/16 regular meeting and their 08/27/09 special meeting. Van Amburg noted several minor corrections to the 08/22/16 minutes. **Motion** by Hanson to approve the minutes, subject to correction. **Seconded** by Fjestad. **Approved.**

Treasurer's Report. The Board reviewed the BRRWD's monthly financial statements, including the project account balance sheet, administrative disbursements, summary of income, and the accounts receivable report. Cash on hand is \$2,176,304.25. Administrative disbursements for the year total \$246,956.47. Current accounts receivable for 2016 totals \$6,527,809.97. Our total income to date is \$6,284,445.48. Income this past month amounted to \$1,049,353.31, including payments from Clay County for the 1st half ditch/project collections (\$632,274.66), the Minnesota Department of Natural Resources (DNR) for Project No. 49, Oakport Flood Mitigation (\$370,623.81), a refund from TrueNorth Steel for Project No. 48, Clay County Ditch (C.D.) No. 59 repairs (\$6,878.45), Minnesota Board of Water and Soil Resources (BWSR) from their FY11 Clean Water Fund (CWF) grant for Wolverton Creek Restoration (\$38,859), various bank accounts' monthly interest payments (\$492.39), and our monthly HEI office rental payment (\$225). Albright and Treasurer Anderson signed paperwork with Midwest Bank to renew our Line of Credit to extend this funding source until August 1, 2017. Secretary Anderson noted that the interest rate is 3%, up from 2.75% on the 2015 loan. **Motion** by Anderson to approve the Treasurer's Report. **Seconded** by Kobiela. **Approved.**

Other Business brought before the Board included:

Wilkin County Highway Department. Dan Swedlund, County Maintenance Superintendent, who is retiring on 10/01/16 after serving the Highway Department for 36 years, introduced his replacement, Tim Christopher, to the Board. Christopher is originally from Breckenridge and has worked for the Highway Department for a few years running the backhoe and other equipment on construction projects. Swedlund noted that by 01/01/17, Wilkin County should have a full time Engineer in place. Steve Neppl is the Highway Department Assistant County Engineer. Albright noted that the County is known for their good ditch maintenance work. He pointed out that the transition from County to BRRWD jurisdiction regarding the Wilkin County ditch systems has been very well handled by the County, and the BRRWD looks forward to continuing our good working relationship with Tim Christopher.

Wilkin C.D. No. 6A Repairs. The Board held a landowner informational meeting on 09/07/16 regarding the proposed repairs. Using the overhead monitors, Jones explained the repair plans to the Board. Albright noted that there had been a landowner question regarding the accuracy of the County's benefit map for C.D. No. 6A. Some landowners were not included on the map who pay taxes to the ditch system, and other

landowners were left out of the benefit area who do use the ditch, but don't pay taxes. According to existing documents, Jones found that the County appears to be using the 1951 Auditor's Tabular Statement to levy assessments for C.D. No. 6A. There were concerns that the repairs should be delayed until after a redetermination of benefits was completed to spread out the costs over a larger/fairer benefit area. The group viewed various versions of the benefit maps for the ditch system. Anderson mentioned that the landowners who attended the informational meeting thought that the BRRWD should conduct a redetermination of benefits. The group also discussed area drainage patterns along C.D. No. 6A and the possible reasoning for the way the benefits were assessed in 1907 when the ditch was built. Manager Larson agreed that this ditch system's benefits should be redetermined.

The cost estimate for the repair project is approximately \$300,000, which would include sloping the ditch, riprap, inlets, and dormant seeding/erosion control. Swedlund noted that typically, the Highway Department allows for seven inlet culverts per mile of ditch. The Highway Department is available to do the work this fall. Albright noted that C.D. No. 6A's financial account currently has about a \$88,000 balance with about another \$30,000 collectible with the second half tax payments. The Board had an extended discussion about the timing of the repairs and the redetermination of benefits. **Motion** by Anderson to authorize a redetermination of benefits for Wilkin C.D. No. 6A to be completed by approximately March 2017, and to hire Wilkin County Highway Department to do as much of the repairs for C.D. No. 6A as possible this fall with the available ditch system account funds, including delivery of riprap needed to repair the rock drop structures. **Seconded** by Fjestad. **Approved.** Albright will contact the ditch system landowners regarding the Board's decision to conduct a redetermination of benefits, and provide the current benefit map for their review and comment.

Wilkin C.D. No. 7 Repairs. The Board also held a landowner informational meeting on 09/07/16 to discuss repairs for 5 miles of this ditch system. A few landowners had concerns about the 2016 ditch assessment and an earlier BRRWD decision to have the Wilkin County Highway Department do the repairs without an actual public bidding process. In response, the Board worked with the County to reduce the 2016 assessments from \$150,000 to \$75,000, and agreed to bid the project, which is estimated to cost approximately \$200,000. Albright noted that after some investigation into Minnesota Uniform Municipal Construction Statutes, it appears there is a clause that states that if an entity has a system in place that is cost effective and provides good quality results in accordance with industry standards, then we should be able to continue with that process (best value alternative). Swedlund noted that the Highway Department has decided not to work on this ditch system in order to avoid any public criticism and encouraged the BRRWD to let bids for the repair work. Jones noted that the Wilkin Soil and Water Conservation District (SWCD) has received BWSR grant funds to cover part of the design/construction costs for this project (\$84,545.90). The BRRWD and the SWCD will need to enter into a cost share agreement prior to funds disbursements. **Motion** by Larson to authorize HEI to advertise for bids for the referenced repair work to be opened prior to our 10/11/16 meeting. **Seconded** by Anderson. **Approved.**

Permit No. 16-060, Douglas Etten. At their 07/25/16 meeting, the Board approved this permit to pattern tile approximately 230 acres in the S½, Section 26, Meadows Township, Wilkin County, outletting via a lift station and pump in the southwest corner of the section to the north ditch of 270th ST on the south side of Sections 27 and 28, eventually draining to Wilkin C.D. No. 1B, to which the property is assessed. The permit was approved subject to receipt of signed downstream landowner notification forms from the other landowners along the drainage outlet route. To date, we are still waiting to receive the notification forms. Albright will contact Karlo Etten, Doug's son. **Tabled.**

Permit No. 16-063, Matthew Moxness. Applicant proposes to replace a texas crossing on a waterway in the SW¼, Section 6, Nordick Township, Wilkin County, with new culverts and a low water crossing to accommodate larger machinery. Moxness asked for the Board's recommendation on culvert sizing. After HEI conducted a channel survey, Jones met with Moxness on 08/26/16 and recommended two lines of 30" dia. arch equivalent pipes with about 1.5' of cover on top to avoid any upstream impacts. He provided

Moxness with the survey results for his review. Jones recommended permit approval with the referenced requirements.

Permit No. 16-074, Luke Wiertzema. At their 08/22/16 meeting, the Board approved this permit subject to contact with Wiertzema's upstream neighbor, Todd Klein, to discuss removing his flapgate on the south end of the 24" dia. culvert on the quarterline, which blocks the water on Wiertzema's property in the N½SW¼ from flowing north to C.D. No. 34, as assessed. Wiertzema and Klein met to discuss this issue. Klein agreed to remove the gate on the quarterline pipe and put it on the next culvert (18" dia.) just south of the quarterline to allow the north end of Wiertzema's field to drain north to Wilkin C.D. No. 34, as assessed. Wiertzema will lower the 18" dia. culvert where the flapgate will be installed to allow some water to flow back south to C.D. No. 1C. As part of his permit application, he will also lower two existing 30" dia. culverts on the west line of Section 9, Nilsen Township, Wilkin County, in the southwest corner of the SW¼ by approximately 1' to drain water south to C.D. No. 1C, as assessed.

Permit Nos. 16-075 & 16-076, Jeff Yaggie. The Board approved Permit No. 16-075 at their 08/22/16 meeting. Jones recommended that Yaggie install a 30" dia. corrugated metal pipe (CMP) in his new field approach to match adjacent structures along Trunk Highway (T.H.) No. 9.

The Board also approved Permit No. 16-076 for another field approach/culvert in the SE¼, Section 30, Nilsen Township, Wilkin County, crossing C.D. No. 12 to provide access to Yaggie's field, off County Road (C.R.) No. 16. Jones suggested that Yaggie consider installing the approach on the quarterline so it could be used to access both fields. He recommended a 48" dia. equivalent arch pipe (57" dia. x 38" CMP-A) if it is placed on the quarterline. Wade Opsahl, Technician, HEI, will visit with Yaggie regarding the approach location. Since the proposed culvert is part of a drainage system, the ditch system should cover the installation and material costs.

Permit No. 16-079, Daniel Beske. Applicant proposes to install random tiling in the NW¼, Section 14, the NE¼, Section 13, and the SE¼, Section 11, Carlisle Township, Otter Tail County. The tile will connect to existing tile that outlets to Johnson Lake.

Permit No. 16-080, Kevin Hanson. Applicant proposes to install 50 acres of random tile in the S½, Section 22, Hamden Township, Becker County. Jones recommended permit approval.

Permit No. 16-081, City of Moorhead. Applicant proposes to install sanitary sewer, storm sewer, and street improvements for Johnson Farms 1st Addition, Phase 3, in the SW¼, Section 21, Moorhead Township, Clay County. The project conforms to the existing master plan for this area. Jones recommended permit approval.

Permit No. 16-082, City of Hawley. Applicant proposes to construct sanitary sewer, watermain, street and drainage improvements for the Autumn View Addition in the SW¼, Section 2, Hawley Township, Clay County. Jones contacted Moore Engineering, Inc. last week with a question about the final destination of water leaving their proposed stormwater pond. The water route appears to cross private property before it reaches a large wetland complex to the north. Jones recommended permit approval, pending downstream landowner notification.

Permit No. 16-083, Bayer Crop Science LP. Applicant proposes the construction of a seed processing building and equipment barn with an associated new access, graveled yard, miscellaneous exterior structures and utilities to support the buildings, plus installation of stormwater management facilities. The building site is located in the SW¼, Section 8, Elmwood Township, Clay County, east of Sabin. Because the original building site was in the floodplain, Bayer decided to move to higher ground and submit a new application for the current location. Jones recommended permit approval.

Permit No. 16-084, City of Moorhead. Applicant proposes to install street and underground utility improvements to service the 118-lot Prairie Meadows 6th Addition. The addition is part of their master plan and drainage will go to the Southfield Pond.

Permit No. 16-085, City of Moorhead. Applicant proposes to install street and underground utility improvements to service the 5-lot mixed use Bright Sky Addition in Moorhead north of Clay C.D. No. 50. The proposed addition includes a stormwater pond that will drain to C.D. No. 50. Jones recommended permit approval.

Permit No. 16-086, Minnesota Department of Transportation (MNDOT). Applicant proposes to mill and overlay T.H. No. 75 from 40th AVE S to 35th AVE S. The project also includes a new signal at 37th AVE S, replacement of the in-place bike path, new sidewalk between 40th AVE S and 30th AVE S, new ADA ramps at various locations, and the relocation of one entrance at 46th AVE S. Jones recommended permit approval.

Permit No. 16-087, Moorhead Public Service (MPS). Applicant proposes to directional bore a number of service cables in the S½, Section 17, Oakport Township, Clay County. MPS is working with Kris Carlson, Ulteig Engineers, Inc. (UEI), to be sure all the facilities are flood proofed. Jones recommended permit approval, subject to our standard utility disclaimer.

Permit No. 16-088, Anthony Swiontek. Applicant proposes to install an approach to access his property in the NE¼, Section 19, Parke Township, Clay County, from the north side of the property off of 90th AVE S. Swiontek is working with the County on the exact location. Jones recommended approval, subject to County approval to work within their road right-of-way (r-o-w). Based on a field investigation, Jones has recommended the use of a 36" dia. culvert for the proposed driveway with a 1.0'-1.5' overflow lower than the shoulder of C.R. No. 10.

Permit No. 16-089, Shawn and Jessie Norman. Applicant proposes to install 159 acres of pattern tiling in the NW¼, Section 26, Manston Township, Wilkin County, outletting in the northwest corner into the road ditch. Jones thought that the ditch should be adequate to handle the tile water, and he recommended approval.

Permit No. 16-090, Steve Stenerson. Applicant proposes to install random tiling to replace an existing surface ditch in Conservation Reserve Program (CRP) acreage in the NW¼, Section 22, Oscar Township, Otter Tail County, which will be coming out of the program next year. The outlet will be a new 12" dia. double wall tile pipe through an existing 24" dia. CMP. Water will take the same route as it does now. The Board discussed area drainage patterns. The Natural Resources Conservation Service (NRCS) has already approved this proposal.

Permit No. 16-091, John Boen. Applicant proposed to install 500' of 6" dia. tile to drain a low area associated with a sediment control basin to a natural waterway in the NE1/4, Section 32, Norwegian Grove Township, Otter Tail County. The project is necessary because the neighboring landowner cleaned a natural waterway, which now drains more water into the area.

Permit No. 16-092, James Klein. Applicant proposes to install tiling in the southeast part of the S½, Section 15, Nilsen Township, Wilkin County, to outlet via a lift station to C.D. No. 3 to which the property is assessed. We are waiting to receive Klein's tiling plan. **Tabled.**

Motion by Fjestad to approve Permit Nos. 16-063, 16-074 to 16-076, and 16-079 to 16-091. Permit approval is subject to the applicable standard tile and utility disclaimers, state/federal agency permitting requirements, and road authorities' permission to work within their r-o-w. **Seconded** by Kobiela. **Approved.**

Clay/Wilkin County Line Drainage Concerns. Albright is working on a factsheet and agreement for the landowners to install a private ditch along the north line of Section 6, Wolverton Township, Wilkin County.

Landowner Harold Quinnild, whose family owns the majority of the land the proposed ditch would cross, has indicated that he would support the private ditch.

Al Korinek Tile Complaint. Albright noted that Korinek called last week regarding his complaint about an upstream tiling project that Matt Hasbargen constructed in 2013 (BRRWD Permit No. 13-002) in Section 21, Sunnyside Township, Wilkin County. Albright will send a letter to Hasbargen to explain that when there is downstream flooding, he should not operate his tile system, according to the conditions the Board placed on his permit when they approved it.

Project No. 77, Clay C.D. No. 51-Lateral. BRRWD Attorney Tami Norgard, Vogel Law Firm, worked with the project petitioner, Roger Minch, to file a petition to abandon Project No. 77. Minch has also agreed to pay the outstanding project account balance (approximately \$10,000). The Board reviewed the petition and decided to hold the hearing prior to our 10/11/16 regular meeting at 6:45 PM. **Motion** by Anderson to accept the abandonment petition for Project No. 77 and schedule the abandonment hearing as referenced. **Seconded** by Fjestad. **Approved.** The office will submit a hearing notice to the F-M Extra newspaper to be published for three consecutive weeks prior to the hearing.

In regards to the Robert Norby lawsuit, Managers Anderson and Fjestad have completed their depositions with Norby's Attorney, Zenas Baer. Albright and Chairman Van Amburg's depositions still need to be scheduled before the 10/07/16 deadline.

Project No. 56, Manston Slough Restoration. Albright and Ted Rud, HEI, met with representatives from the NRCS and the DNR last week to determine options about where to make some cuts in the Wilkin C.D. No. 13-Lateral and upstream waterway spoil banks so that water can flow into the adjoining DNR/Wetlands Reserve Program (WRP) easement. This will allow more water to enter the project west of Tom Arnhalt's property to improve his drainage outlet in Section 20, Manston Township. Rud developed plans to make two cuts in the spoil bank in the SW¼, Section 20. The NRCS will require the BRRWD to complete a Conditional Use Permit for the work on their easement. There is also a flapgate by the minimum maintenance township road (230th AVE) that will be removed, but this doesn't require NRCS permission. A contractor will be hired to do the work, and the spoil will need to be hauled offsite. Arnhalt will be contacted to see if he would have a place for the spoil. Rud and the agency personnel also investigated possible sites where other openings could be installed in the 1.5 miles of the spoil bank in Section 19, Manston Township. Albright observed that it would be cost efficient to hire a contractor to do all the work at the same time. Jones noted that it appears that no work is needed in Section 19 at this time. The Board agreed to go ahead with the work in Section 20. **Motion** by Anderson to authorize hiring a contractor to do the referenced work. **Seconded** by Fjestad. **Approved.**

Manager Fjestad asked if NRCS has addressed the tree infestation on their easements in the project area. Albright noted that NRCS is advertising for bids for a number of their restoration projects. The contract would include a three-year Operation and Maintenance (O&M) agreement and wetland restorations on the WRP sites. The Board discussed who is responsible for maintenance of 230th AVE and possible abandonment of the road.

Project No. 49, Oakport Flood Mitigation. Kris Carlson, UEI, submitted Pay Request No. 6 for the contractor, R.J. Zavoral and Sons, Inc., in the amount of \$253,032.97 and Change Order No. 4 for \$24,465 for the installation of two pillars on Guy Thomas's property and two catch basins for the Loren Larson property. **Motion** by Hanson to approve the referenced pay request and change order. **Seconded** by Kobiela. **Approved.**

The Board briefly discussed the borrow pits/spoil piles the contractor created for project construction. Albright commented that UEI will need to address this issue. The group discussed the project status. The wet weather has slowed construction. Albright plans to schedule a time to tour the site with Carlson in the near future. He noted that if construction isn't completed this fall, our funding is still secure until 2018.

Project No. 48, Clay C.D. No. 59. Jones reported that the contractor, Crompton Excavating, Inc., has only a few cleanup items left to complete on his project. When this work is finished, HEI will submit a final pay request.

Project No. 39, Georgetown Levee. Albright reported that he met today with representatives from MNDOT, Clay County, and the City of Georgetown to discuss possible permanent road closures that could be funded through the Fargo-Moorhead (F-M) Diversion. The Board discussed the upstream and downstream effects of the Diversion project. Albright will contact Vogel Law Firm regarding the status of the Greywind condemnation.

Albright explained the State requires a certification of declaration in acknowledgement of deed restrictions to be recorded with the project buyouts and easements. Albright filled out the form, and the Board needs to sign it. **Motion** by Fjestad to authorize Board signature. **Seconded** by Hanson. **Approved.**

Project No. 30, Clay/Wilkin Judicial Ditch (J.D.) No. 1. Attorney Norgard had concerns about the petition signatures in accordance with Minnesota Statutes Annotated (M.S.A.) 103E.238, for a diversion on the county line. Albright will redraft the petition and then contact the landowners to acquire the proper signatures for their petition, so it can be resubmitted.

Project No. 14, Clay C.D. No. 10. Jones reported that the contractor, R.J. Zavoral and Sons, Inc., has finished construction and was seeding the slide repair sites (2) today.

Mediation Project Team (PT). The next PT meeting will be held on Thursday, October 13, 2016, in the Barnesville office at 7:00 PM. The Fall Tour has been scheduled for Thursday, September 22, 2016. Invitations have been sent. The Board discussed options for the tour route.

Upper South Branch of the Buffalo River. Albright noted that we still need answers from The Nature Conservancy (TNC) and we need to meet with the Rogelstad family regarding the drainage route across their property for the proposed Phase 1A development.

Barnesville Township Area Drainage. Albright reported that landowner Gary Smith was in the office today to discuss the project status. The Board briefly discussed the shallow pipeline depths on some of agricultural land within the project area.

Stony Creek Restoration. Ted Rud, HEI, has forwarded more modeling information to the DNR regarding downstream flooding impacts below the proposed dam to assist in their dam classification determination. Jones mentioned that currently DNR is considering classifying the dam as a medium hazard structure, which would be beneficial for moving forward with the project.

Watershed District Enlargement (WDE)/Revised Watershed Management Plan (RWMP). Albright is working on his review of the draft RWMP. The BWSR Northern Committee will be meeting on January 11, 2017. Albright noted that we will try to have our review completed before then, and the RWMP submitted to BWSR for review at their meeting.

The Board briefly discussed a possible watershed boundary issue with the Bois de Sioux Watershed District (BdSWD). There is a landowner who doesn't think his property drains to the BdSWD. Manager Fjestad will visit with him. It appears the area in question is in Otter Tail County, and not within the BRRWD.

Army Corps of Engineers (COE) F-M Diversion. Albright submitted the BRRWD comments regarding the COE's permit application to the DNR for their high hazard dam by the 08/26/16 deadline.

Otter Tail River/Buffalo River/Upper Red River Total Maximum Daily Load (TMDL)/Watershed Restoration and Protection Strategies (WRAPS). Albright reported that he hasn't heard anything new

regarding the status of the Buffalo River or the Upper Red River TMDL Studies. He observed that the Minnesota Pollution Control Agency (MPCA) office in Detroit Lakes has hired new staff, so maybe our studies will be finished in the near future. He will contact Jim Ziegler, MPCA, for an update. The Board discussed the TMDL/WRAPS process.

MPCA MS4. Albright noted that the MPCA Small Municipal Separate Storm Sewer Systems (MS4) permit application needs to be submitted by 10/25/16. We have now received the three signed Memorandum of Understanding (MOU) agreements from the City of Moorhead, Dilworth, and Clay County. BRRWD Chairman Van Amburg and Secretary Hanson signed the MOUs on behalf of the Board. Albright noted that the Board should probably hold a special meeting to review the MS4 program and to consider adding a section regarding MS4 permitting in our new RWMP and Rules.

Wilkin C.D. Nos. 40/43 Drainage Petitions. Albright is working on the petitions to add and remove land from Wilkin C.D. Nos. 40 and 43 for Troy Goltz (Permit No. 16-052).

Elkton Township Wetland Restoration. Albright reported that all four easement agreements have been signed (Anderson, Poehls, Lamb, and the Manston Estate), and forwarded to Kristie Mack, BWSR, for the State's signature. When that step is completed, BWSR will send them back to the BRRWD for recording. Albright will check with Attorney Corey Elmer, Vogel Law Firm, on the filing timeline.

Once we have the wetland mitigation credits available, we will work Jim and Jerry Briks to sell them a small amount of credits in accordance with an agreement we reached with them to obtain their easement for the Manston Slough project. The credit costs per acre will be calculated by determining the total cost to date for developing the credits and dividing that cost by the number of credits (acres).

Wolverton Creek/Comstock Coulee. A meeting with the Phase 1A landowners to discuss submitting their applications for the NRCS Wetland Reserve Enhancement (WRE) program has been scheduled for 09/22/16 at 8:00 AM. The NRCS WRE program signup deadline is 10/01/16. The meeting notice will include the WRE application form. The Board discussed concerns about working with the NRCS on project funding.

Albright reported that following our interview with the Lessard-Sams Outdoor Heritage Council (LSOHC) for our Wolverton Creek Restoration project funding application, we are still in the top 10 candidates. Jones said that the Council will make the first cuts of the funding applicants at the end of September.

Otter Tail River Restoration. Using the overhead monitors, Jones displayed a profile showing the original and proposed channels. To date, the survey is showing that the river channel eroded approximately 5' in the 2-mile stretch of the channel between C.R. No. 19 and where the COE project ended, adding about 8' of sediment in Breckenridge Lake since the 1950s.

Becker C.D. Nos. 10/19. Opsahl has been working with the DNR to obtain a spraying permit to control the channel vegetation to improve kayaking conditions. This work would be conducted next year.

River Keepers Water Festival. Christine Holland, Executive Director, River Keepers, extended an invitation to the Board to attend their Water Festival on Thursday, September 22, 2016, at the Hjemkomst Center in Moorhead. She also asked if any of the BRRWD staff would be willing to volunteer to assist with interactive activities. The Board agreed that if any of the office staff wished to volunteer, they would support their decision. River Keepers also forwarded their quarterly staff report for the Board's review.

Cover Strip Demonstration. Becker SWCD is hosting a cover strip demonstration event on Tuesday, September 20, 2016. The information was distributed to the Managers.

BWSR CWF Grant. BWSR forwarded a grant extension agreement for the Upper South Branch of the Buffalo River Restoration until 12/31/17. **Motion** by Anderson to authorize Albright to sign the CWF grant paperwork on behalf of the Board. **Seconded** by Hanson. **Approved.** West Otter Tail and Wilkin Counties also are making use of the CWF funding to work with landowners on buffer strip installations.

Jerry Janssen Sediment Control Basins. Janssen plans to install NRCS designed water and sediment control basins on his property east of Barnesville in Clay County. The NRCS cost estimate is \$20,053.50. Janssen asked if the BRRWD would be willing to share part of his costs. The project is directly upstream of Whisky Creek. Van Amburg observed that the BRRWD has cost shared with landowners on similar projects in Becker and Otter Tail Counties. Albright estimated that the BRRWD has contributed about 10% for those other projects. For this project, 10% would amount to about \$2,000. Jones noted the NRCS Environmental Quality Incentives Program (EQIP) could provide up to 75% for Janssen's project. **Motion** by Anderson to contribute \$2,005.35 (10%), as referenced. **Seconded** by Kobiela. **Approved.**

MAWD Resolutions. The Board discussed possible resolutions the Board might want to submit at the Minnesota Association of Watershed Districts (MAWD) Annual Meeting in December. Resolutions need to be submitted to MAWD by 10/14/16. The Board also discussed having a booth at the Trade Show. The sign-up deadline for a booth reservation is 11/18/16. They agreed to make a decision closer to the deadline.

Office Machines Update. Albright noted that he hasn't heard from Network Center Communications on the status of the audio-visual system upgrades. The new computers have been installed. Anderson mentioned that he has been having some issues with his email address being compromised.

The following bills were presented for approval:

Accounts Payable	Description	Account	Amount
Ackerman Land Surveying, Inc.	#16118, R/W surveying	Wilkin C.D. No. 6A	\$ 17,302.00
Ackerman Land Surveying, Inc.	#16131, R/W surveying	Wilkin C.D. No. 37	\$ 11,441.00
Ackerman Land Surveying, Inc.	#16147-WCH, corner records	Wilkin C.D. No. 34	\$ 240.00
Ackerman Land Surveying, Inc.	#16146-WCH, corner records	Wilkin C.D. No. 1-C	\$ 900.00
Ackerman Land Surveying, Inc.	#16155-WCH, corner records	Wilkin C.D. No. 3-2	\$ 240.00
Ackerman Land Surveying, Inc.	#16014-1, corner records	Wilkin C.D. No. 2	\$ 300.00
Ackerman Land Surveying, Inc.	#16155-1, legal descript/easements	Wilkin C.D. No. 3	\$ 4,361.00
AmeriPride	August billing-rugs (2)	Admin.	\$ 64.14
Barnesville Phone Co.	08/25/16 billing	Admin.	\$ 290.35
Barnesville Record Review	Budget hearing notice (2)	Admin.	\$ 432.00
Becker SWCD	LaBelle Lake restoration	HayCrk/Stinking LKCWL	\$ 30,000.00
Bruce E. Albright	The Kettle/dinner	Wolverton Crk Rest.	\$ 37.49
Bruce E. Albright	8/25/16 MN Viewers Association (3)	Admin.	\$ 60.00
Bruce E. Albright	The Commons, 09/07/16 lodging	Admin.	\$ 309.88
Carmen Pattengale	August cleaning (2)	Admin.	\$ 130.00
City of Barnesville	6/29/16-07/29/16 Utilities	Admin.	\$ 320.52
Clay SWCD	2017 Pheasant Forever position	M.S.A. 103D. 905, Sub. 3	\$ 1,625.00
Ever Bank Commercial Finance	copier lease 07/22/16-09/22/16	Admin.	\$ 992.98
Fuchs Sanitation	August billing-garbage	Admin.	\$ 42.12
Gerald L. Van Amburg	Voucher #16-28, 07/01/16-08/31/16	Varies	\$ 1,735.24
HEI	August billing	Varies-see attached	\$ 221,152.96
Indiana Insurance Co.	10/01/16-10/01/17 bond	Insurance	\$ 453.00
John E. Hanson	#16-25, 07/01/16-08/31/16	Varies	\$ 959.24
Liberty Business Systems, Inc.	#256087, computer updates	Admin.	\$ 115.43
LM Road Services	#600, ditch spraying	Varies	\$ 12,665.25
Mark Anderson	Voucher #16-23, 07/01/16-08/31/16	Admin.	\$ 617.14
Mudpumpers Mudjacking, LLC	Culvert repairs	Wilkin C.D. No. 6A	\$ 20,920.00
NetWork Center	#0000041565, new hookups (4)	Admin.	\$ 85.00
Peter V. Fjestad	Voucher #16-24, 07/01/16-08/31/16	Varies	\$ 912.41

Premium Waters, Inc.	#366590-08-16, August billing	Admin.	\$ 41.62
Purchase Power	August billing, postage	Admin.	\$ 100.00
R.J. Zavoral & Sons, Inc.	Pay Request No. 6	Pj. 49, Oakport	\$ 253,032.97
RMB Laboratories, Inc.	#326452, WQ testing	M.S.A. 103D. 905, Sub. 3	\$ 26.00
RMB Laboratories, Inc.	#326486 WQ testing	M.S.A. 103D. 905, Sub. 3	\$ 26.00
RMB Laboratories, Inc.	#326762, WQ analysis	M.S.A. 103D. 905, Sub. 3	\$ 443.00
RMB Laboratories, Inc.	#327137, WQ Analysis	M.S.A. 103D. 905, Sub. 3	\$ 632.00
RMB Laboratories, Inc.	#327240, WQ Analysis	M.S.A. 103D. 905, Sub. 3	\$ 158.00
RMB Laboratories, Inc.	#327201, WQ Analysis	M.S.A. 103D. 905, Sub. 3	\$ 474.00
RMB Laboratories, Inc.	#326944, WQ testing	M.S.A. 103D. 905, Sub. 3	\$ 474.00
RRVCPA	08/01/16-09/01/16 service (3)	Pj. 49, Oakport	\$ 250.54
The Press	Budget hearing notice (2)	Admin.	\$ 536.00
Wilkin Co. Hwy Dept.	ditch/culvert repairs	Wilkin C.D. No. 27	\$ 2,500.00
Wilkin Co. Hwy Dept.	ditch repairs	Wilkin C.D. No. 3	\$ 23,569.19
WREC	07/18/16-08/18/16 service (2)	Pj. 46, Turtle Lake	\$ 303.30
Xcel Energy	07/25/16-08/23/16 office	Admin.	\$ 67.32
Xcel Energy	07/26/16-08/24/16	Pj. 49, Oakport	\$ 39.71
			\$ 611,377.80

Motion by Fjestad to approve payment of the bills. **Seconded** by Anderson. **Approved.**

Buffer Symposium. Van Amburg noted that he plans to attend a buffer symposium on 09/16/16 and invited any Managers who were available to ride with him.

The Board had a brief discussion about changes in public/ag producers' opinions regarding best management practices, including buffer strip installation and sediment control basins.

Adjournment. Chairman Van Amburg adjourned the meeting at 10:13 PM.

Respectfully submitted,

John E. Hanson, Secretary